



AGENDA

Regular Meeting of Council of the City of Kenora

Tuesday, September 13, 2016

12:00 p.m.

City Hall Council Chambers

1. Call to Order

2. Blessing – Councillor Wasacase

3. Public Information Notices

As required under Notice By-law #144-2007, the public is advised of Council's intention to adopt the following at today's meeting:

N/A

4. Declaration of Pecuniary Interest and the General Nature Thereof

The Mayor will ask if any Member of Council has any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:

- i) On today's agenda or from a previous meeting;
- ii) From a meeting at which a Member was not in Attendance

5. Confirmation of Previous Council Minutes

- Regular Meeting of Council - August 23, 2016
- Special Meeting of Council - September 6, 2016

6. Presentations/Deputations

Approximately five (5) minutes per person/group.

7. Additions to Agenda (urgent only)

8. Appointments

- None

9. Reports from Committee of the Whole

9.1 Corporate Services & Strategic Initiatives

- Flag Protocol Policy
- Healthy Meeting & Events Policy
- July 2016 Financial Statements
- Truth and Reconciliation Report and Calls to Action

9.2 Fire & Emergency Services

- No Reports

9.3 Operations & Infrastructure

- No Reports

9.4 Community & Development Services

- Anicinabe Park Stage NOHFC Application
- Community Capital Program Project Application
- Free Venue Rental Policy
- Rotary Splash Park - MOU

10. Housekeeping Resolutions

- Cornerstone Lease Agreement
- Provincial Offences Write-Offs
- Keewatin Curling Club Request
- Various Committee Minutes
- Water & Wastewater Systems Monthly Summary – July 2016

11. Tenders

- 7th Avenue Bridge Replacement Consulting Services Award
- Coney Island North Shore Public Dock Tender Award
- Keewatin Arena Metal Roof Installation Tender

12. By-laws

Council will give three readings to the following by-laws: -

- Flag Protocol Policy
- Healthy Meeting & Events Policy
- Free Venue Rental Policy
- Rotary Splash Park MOU
- Cornerstone Lease Agreement

13. Notices of Motion

14. Proclamations

- Occupational Therapy Month

15. Announcements (non-action)

16. Adjournment to a Closed Meeting:

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is given for Council to move into a Closed Session to discuss items pertaining to the following: -

- i) Disposition of Land (1 matter)**
- ii) Personal Matter of an Identifiable Individual (1 matter)**
- iii) Education & Training Members of Council (1 matter)**

Information on Voting by Mayor & Council under The Municipal Act, 2001

243. Except as otherwise provided, **every member** of a council shall have **one** vote;

245. Any question on which there is a **tie vote shall be deemed to be lost**, except where otherwise provided by any Act;

246. (1) If a member present at a meeting at the time of a vote requests immediately before or after the taking of the vote that the vote be recorded, each member present, except a member who is disqualified from voting by any Act, shall announce his or her vote openly and the clerk shall record each vote;

(2) A **failure to vote** under subsection (1) by a member who is present at the meeting at the time of the vote and who is qualified to vote shall be **deemed to be a negative vote**.



August 26, 2016

Housekeeping Council Briefing (direct to Council – does not appear at COW)

Agenda Item Title: Cornerstone Patio Lease Agreement

Background Information:

A new 5 year lease agreement is required for the Commercial Patio deck at 154 Main Street South, Kenora, permitting Douglas Keshen (Owner) to occupy and improve municipal property abutting 154 Main Street South, Part of Lot 8, Plan 3 Blk 1, for use of an outdoor patio.

Require Council to authorize the execution of a lease agreement for 5 years commencing June 1 2016 and ending May 31, 2021 with Douglas Keshen at the annual ongoing rate each year for large patios as per the City's tariff of fees by-law.

Resolution for Council:

That Council gives three readings to a by-law to authorize the execution of a lease agreement between the Corporation of the City of Kenora and Douglas Keshen for a patio deck located at 154 Main Street South; and further

That this agreement be authorized for a five year period commencing June 1, 2016 and ending May 31, 2021 at the annual ongoing rate each year for large patios as per the City's tariff of fees by-law.

Budget:

The proposed fees would see an increase of \$350.00 based on the 2016 annual revenue budget.

Communication Plan/Notice By-law Requirements: City Clerk, Accounts Receivables.

Strategic Plan or Other Guiding Document:

Briefing By: James Tkachyk, Parks & Facilities Division Lead

Bylaw Required: Yes



August 22, 2016

Housekeeping Council Briefing (direct to Council – does not appear at COW)

Agenda Item Title: 2016 POA Write Off's

Background Information:

The transfer of Provincial Offences administration took place in 2000 with the functions of court administration and court support functions for the proceedings of Part I, II and III matters of the Provincial Offences Act.

The City of Kenora entered into an Inter-municipal Service Agreement with the Municipal Partner areas of Red Lake and Sioux Narrows/Nestor Falls to administer the court services for their municipalities along with Kenora.

Under our MOU, the Ministry of Attorney General mandates that we create an annual write off listing and keep our accounts receivable current.

Council needs to be aware that the following accounts will be purged, however, a database will be maintained with the listing of all of the outstanding accounts in the event that we are successful in retaining payment on any of these outstanding written off fines. You may notice that the write offs for this period is significantly less than in previous years and this is a direct result of our process changing in write offs. We no longer write off Ontario drivers who have been suspended, these outstanding receivables now stay on suspended drivers records.

It was realized when processing the 2016 write offs that the out of province Highway Traffic Act offences from January 1, 2008 to December 31, 2008 were not included in the 2015 write offs in error and therefore the amount for 2016 year reflects those receivables as well.

Please be assured that a complete list of all write-offs are being maintained and will continue to be pursued in our collections processes. We have a very aggressive collection agency that we work with that will continue their efforts in locating these defendants.

Resolution for Council:

That Council of the City of Kenora hereby approves the write off receivables list from the Provincial Offences department for the period of January 1, 2009 to December 31, 2009 in the amount of \$42,081.75.

Budget: N/A

Communication Plan/Notice By-law Requirements: N/A

Strategic Plan or Other Guiding Document: The City will continue to build and strengthen our working relations

Briefing By: Heather Lajeunesse, Deputy Clerk & Provincial Offences Team Leader

Bylaw Required: No



September 8, 2016

Housekeeping Council Briefing

(direct to Council – does not appear at COW)

Agenda Item Title: Keewatin Curling Club

Background:

The Keewatin Curling Club is partnering with the City to replace the roof over the joint facility in Keewatin. To offset the Curling Club's portion of the roof replacement costs, the Board of Management of the Curling Club will be exploring grant application opportunities. Certain grants require the applicants to have charitable status.

Budget: The City's portion of the roof replacements costs is in the 2016 Capital Budget.

Communication Plan/Notice By-law Requirements:

Hayley Smith representing the Keewatin Curling Club

Strategic Plan:

1-9 - The City will promote Kenora as a 365-day lifestyle destination.

1-10 - The City will promote and leverage its recreation and leisure amenities as a means to support local economic activity, tourism and to strengthen community ties with our regional neighbours.

1-12 - The City will support, promote and expand the tourism industry. In recognition of the growing importance of tourism within the economy, Kenora will pursue the recruitment and facilitation of a new event(s) which celebrates Kenora as a thriving and dynamic year-round destination.

2-9 - The City will support continuous improvements to recreation and leisure amenities, particularly those that support the quality of life.

Resolution for Council:

That Council of the City of Kenora hereby authorizes the use of the City of Kenora's Charitable Status by the Keewatin Curling Club to apply for grants to be used to offset their share of costs associated with the roof replacement at the Keewatin Memorial Arena/Keewatin Curling Club.

Briefing By: Charlotte Edie, Municipal Treasurer

Bylaw Required: No



August 30, 2016

Housekeeping Council Briefing

(direct to Council – does not appear at COW)

Agenda Item Title:

Receipt and Approval of Various Committee Minutes

Background Information:

This static monthly report is for the purpose of Council approving and/or receiving various Committee Minutes. Those being approved are the Committees of Council which Council should be approving the actions of those Committees and does so in the form of a by-law under the Confirmatory By-law.

The Minutes being received are typically from local Boards or Corporations for information only (and cannot be 'approved' by Council).

The various Minutes will appear under separate cover as an attachment on SharePoint to this report.

Resolution for Council:

That Council hereby receives the following Minutes from other various Committees:

- June 28 – District of Kenora Home for the Aged Board of Management ; and further

That these Minutes be circulated and ordered filed.

Briefing By: Heather Lajeunesse, Deputy Clerk

Bylaw Required: No



August 24, 2016

Housekeeping Council Briefing

(direct to Council – does not appear at COW)

Agenda Item Title: 2016 Water & Wastewater Systems Monthly Summary Report - July

Background Information:

The Water and Wastewater Division will be providing Council with Water and Wastewater Systems Summary Reports, on a monthly basis.

The purpose of the Report is to provide Council with an understanding on how the water and wastewater systems they own and operate are maintained. Data will be collected at the end of each month and presented to Council for acceptance, see attached.

The Operations and Infrastructure Department recommends that Council accept the 2016 Water and Wastewater Systems Monthly Summary Report for July.

Resolution for Council:

That Council of the City of Kenora hereby accepts the July 2016 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

Briefing By: Jeff Hawley, Operations & Infrastructure Manager

Bylaw Required: No

CITY OF KENORA

Monthly Summary Report Water & Wastewater Systems

July 2016

Prepared by: Biman Paudel, Water & Wastewater Division Lead
Ryan Peterson, ORO, Water Treatment Plant
Gord St. Denis, ORO, Wastewater Treatment Plant

1.0 Introduction

This report contains the major maintenance activities and operational events that occurred during the month of July 2016 at the Kenora Area Water Treatment Plant, Kenora Wastewater Treatment Plant, Water Distribution System and Wastewater Collection System. This information report has been prepared for Council to better understand how the systems they own and operate are maintained on a monthly basis.

2.0 Water Treatment Plant

2.1 Monthly Flow and Operating Data – See Schedule “A”

2.2 Weekly Bacteriological Samples

1 Raw, 1 Treated and 6 Distribution for a total of eight (8) samples are taken on a weekly basis.

Sampling was conducted on the following dates:

- July 4th
- July 11th
- July 18th
- July 25th

All samples tested were within the allowable parameters.

2.3 Maintenance

- Repaired leak in caustic line near generator room.
- Repaired leak in caustic transfer pump supply line.
- Installed preventative maintenance kit in spare chlorine vacuum regulator.
- Worked with Lakeside Process Controls on instrument calibrations.

2.4 Training

No training took place in the month of July.

2.5 Water Quality Complaints

There were no water quality complaints in July.

2.6 Other Information

- Distribution system chlorine levels were sampled at three locations weekly throughout the month in addition to the chlorine levels being sampled along with regular weekly bacteriological samples.

3.0 Water Distribution System and Wastewater Collection System

3.1 Maintenance

3.1.1. Water Distribution

- July 4 - Dug and repaired service valves at: 418 Coney Island.
 - Dug and repaired service valves at: 422 Coney Island.
- July 5-7 - Dug and replaced 3 watermain valves at: the intersection of Sixteenth Avenue North and Sixth Street North.
- July 8 - Dug and repaired watermain break at: 121 Rabbit Lake Road.
- July 9 - Dug and repaired watermain break at: 226 Fifth Street North.
- July 12-14 - Dug and replaced watermain valve at: the intersection of Seventeenth Avenue North and Ninth Street North.
- July 20 - Dug and repaired watermain break at: Anicinabe Park.
- July 21 - Dug and repaired curb box at: 830 Seventh Avenue South.
- July 25 - Repaired hydrant at: Kenora Recreation Centre.
- July 28-29 - Dug and repaired watermain break at: 101 Mikado Avenue.

3.1.2. Wastewater Collection

- July 4 - Installed new pump at the Operations Building Pumping Station.
- July 6 - Rodded plugged sewer at: 14 Rupert Road.
- July 8-9 - Rodded plugged sewer at: 9 Mascot Avenue.
- July 13 - Televised and Rodded plugged sewer at: 318 Fourth Avenue North.
 - Televised and Rodded plugged sewer at: 933 Valley Drive.
- July 18 - Televised plugged sewer at: 316 Fourth Avenue North.
 - Televised plugged sewer at: 318 Fourth Avenue North.
- July 19 - Rodded plugged sewer at: 314 Seventh Avenue South.
- July 25 - Rodded plugged sewer at: 721 First Street South (Kenora Curling Club).
- July 26 - Rodded plugged sewer at: 710 Eighth Street South.
- July 27 - Televised sewer service at: 318 Fourth Avenue North.

3.1.3. **Water Thaws:**

	July 2015	July 2016
City	0	0
Private	0	0

3.2 Training

- No training in the month of July.

3.3 Water Quality Complaints

There was no water quality complaints reported by the Water Treatment Plant for the month of July.

3.4 Boil Water Advisory(s) - 2016

Date and Location:

- July 6th - Two (2) residents on Fifteenth Avenue North, eighteen (18) residents on Sixteenth Avenue North, fourteen (14) residents on Eighteenth Avenue North, eighteen (18) residents on Seventeenth Avenue North, one (1) on Nineteenth Avenue North, ten (10) residents on Sixth Street North, nineteen (19) residents on Ninth Street North, one (1) resident on Homestake Road, fifteen (15) residents on Sunset Place, fifteen (15) residents on Sunrise Place, two (2) residents on Airport Road, one (1) resident on Park Avenue, five (5) residents on Gerald Street, eighteen (18) residents on Clarence Street, twenty (20) residents on Railway Street and one (1) resident on Nineteenth Avenue South.
- July 8th - Twenty six (26) residents on Rabbit Lake Road, and seventeen (17) residents on Universal Drive.
- July 9th - Three residents (3) on Matheson Street North, thirteen (13) residents on Fifth Street North and one (1) resident on Main Street North. -
- July 20th - Twenty four (24) sites including upper washrooms in Anicinabe Park.
- July 28th - One resident on Mikado Avenue.

3.5 Other Information

- Received SAI Global's Clearance Report on the Re Accreditation (REACC) audit of the Kenora Drinking Water Quality Management Standard (DWQMS) Operational Plan.
- Blair McCallum got his class II water treatment plant operator certification.

4.0 Wastewater Treatment Plant

4.1 Monthly Flows & Operating Data – See Schedule “B”

4.2 Weekly Bacteriological Samples

- 4.2.1. Complete Analyses of Raw Sewage, Treated Effluent and Activated Sludge sent out July 20th, 2016 - Results: (also Sludge Cake Metal Analysis).
- a. Total BOD (biological oxygen demand) Raw Sewage: 100 [mg/L]
 - b. Total BOD Final Effluent: 8.8 [mg/L] - limit is 25 [mg/L].
 - c. Total Suspended Solids Raw Sewage: 102 [mg/ L]
 - d. Total Suspended Solids Final Effluent: 8.0 [mg/ L] - limit is 25 [mg/L]
- 4.2.2. Weekly Final Effluent Bacti Samples sent to ALS Laboratory on July 6, 13, 20, 27, 2016 - Results: Organisms/100 ml
- a. Geometric Means from samples in June: 108.8 organisms/100mL.
 - b. Geometric Means Limit as per Certificate of Approval is 200 organisms/100 mL.

In summary, raw sewage enters the plant with a bacti count of approximately 3 million organisms/100 mL and leaves the plant with a geometric mean of 108.8 organisms/100 mL, which is well within the limit of 200 organisms/mL. Plant reduction of BOD is 91% and the Plant reduction of suspended solids is 92%.

4.3 Maintenance

- 4.3.1. Sludge Press maintenance.
- 4.3.2. Summa repaired Scada System. Electrician replaced PLC card. IT replaced Scada harddrives.
- 4.3.3. UV Maintenance.
- 4.3.4. Ordered 2 polymer pumps and dry run protection sensors.
- 4.3.5. New Piston Pump put into service.

- 4.3.6 Annual sludge cake analysis sent in on July 20th.
- 4.3.7 100 Building – Grease maintenance performed.
- 4.3.8 400 Building - Removed seized supernatant pump and installed new.
- 4.3.9 Lakeside Process Controls –annual calibration of partial flume, V notch and RAS meter.
- 4.3.10 Replace blown fuse on RAS meter.

4.4 Training

- 4.4.1. Health and Safety Policy reviewed with staff.

4.5 Other Information

- July 9th, 2016 - Workplace Health & Safety inspection completed.

Schedule "A"

**Water Systems Flow and Operating Data
Monthly Summary Report - 2016**

Water Plant Flows	Units	January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
<u>Influent Flow</u>														
Total Influent Flow	m ³ /month	208502	190747	202796	188562	183537	172325	187086						1333555
Maximum Daily Influent Flow	m ³ /day	7677	7223	7586	7125	6852	6627	7230						50320
Minimum Daily Influent Flow	m ³ /day	5931	5835	5502	5090	4275	5020	5440						37093
Average Daily Influent Flow	m ³ /day	6726	6577	6542	6285	5921	5744	6035						43830
Maximum Daily Instantaneous Influent Flow	m ³ /day	17837	16448	16668	16601	18019	18190	18834						122597
<u>Effluent Flow</u>														
Total Effluent Flow	m ³ /month	195159	177617	188007	174382	169242	159299	173197						1236903
Maximum Daily Effluent Flow	m ³ /day	7234	6727	7246	6763	6446	6044	6764						47224
Minimum Daily Effluent Flow	m ³ /day	5591	5423	5147	4701	4101	4561	4908						34432
Average Daily Effluent Flow	m ³ /day	6295	6125	6065	5813	5459	5310	5587						40654
Plant Meter Reading	m ³ /month	5677	5293	5489	5145	5126	4889	5084						
Compensated Total Effluent Flow	m ³ /month	189482	172324	182518	169237	164116	154410	168113						
<u>Samples</u>														
<u>Weekly Bacteriological</u>														
Number of Raw Samples Taken		4	5	4	4	5	4	4						30
Number of Treated Samples Taken		4	5	4	4	5	4	4						30
Number of Distribution Samples Taken		24	30	24	24	30	24	24						180
<u>Boil Water Advisory Bacteriological</u>														
Number Taken		10	2	0	10	6	2	24						54
WTP Callouts		3	5	2	0	7	9	7						33
<u>Water Thaws</u>														
City		0	0	0	0	0	0	0						0
Private		3	0	0	0	0	0	0						3
Total		3	0	0	0	0	0	0						3

Schedule "B"

Wastewater Systems Flow & Operating Data Monthly Summary Report - 2016

Wastewater Plant Flows		January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
<u>Influent Flow</u>														
Total Influent Flow	m ³ /mon.	166,796	145,593	239,945	280,713	226,870	286,533	328,031						1,674,481
Maximum Daily Influent Flow	m ³ /day	5,929	5,737	15,435	21,452	10,379	18,398	16,858						94,188
Minimum Daily Influent Flow	m ³ /day	5,158	4,695	5,024	6,955	6,620	4,356	7,718						40,526
Average Daily Influent Flow	m ³ /day	5,380	5,020	7,740	9,357	7,318	9,551	10,582						54,948
<u>Effluent Flow</u>														
Total Effluent Flow	m ³ /mon.	172,152	153,306	243,436	277,099	214,676	259,909	306,709						1,627,287
Average Daily Flow	m ³ /day	5,553	5,286	7,852	9,236	6,925	8,664	9,894						53,410
<u>Samples</u>														
Weekly Bacteriological --ALS Labs		4	4	5	4	4	5	4						30
Number of Raw Samples Taken		1	1	1	1	1	1	1						7
Number of Treated Samples Taken		4	4	5	4	4	5	4						30
Geometric Means (Bacti Samples)		20.6	50.7	26.3	27.5	13.7	36.09	108.8						284
Sludge Hauled to Landfill	m ³ /mon	217	183	247	205	285	251	205						1,593
<u>Callouts</u>														
		1	0	2	1	1	2	1						8

Schedule "B"

Wastewater Systems Flow & Operating Data Monthly Summary Report - 2015

Wastewater Plant Flows		January	February	March	April	May	June	July	August	September	October	November	December	TOTAL
<u>Influent Flow</u>														
Total Influent Flow	m ³ /mon.	144,396	134,421	194,952	230,861	254,771	269,887	258,820	225,393	243,036	188,051	208,964	191,812	2,545,364
Maximum Daily Influent Flow	m ³ /day	5,394	6,498	9,959	9,344	15,511	10,641	14,077	11,561	15,007	7,748	11,346	7,035	124,121
Minimum Daily Influent Flow	m ³ /day	4,335	4,591	4,762	6,900	6,590	6,627	5,440	4,933	5,002	4,756	5,304	5,019	64,259
Average Daily Influent Flow	m ³ /day	4,657	4,800	6,288	7,695	8,218	8,996	8,349	7,270	8,101	6,066	6,965	6,187	83,592
<u>Effluent Flow</u>														
Total Effluent Flow	m ³ /mon.	162,455	149,972	207,330	223,434	239,084	244,987	241,596	215,215	226,475	182,772	203,647	193,089	2,490,056
Average Daily Flow	m ³ /day	5,240	5,356	6,688	7,448	7,712	8,166	7,793	6,942	7,549	5,895	6,788	6,229	81,806
<u>Samples</u>														
Weekly Bacteriological --ALS Labs		5	5	4	5	4	4	5	4	5	4	4	5	54
Number of Raw Samples Taken		1	1	1	1	1	1	1	1	1	1	1	1	12
Number of Treated Samples Taken		6	5	4	4	4	4	5	4	4	4	4	5	53
Geometric Means (Bacti Samples)		11.9	18.6	49.5	13.1	36.4	46	52	25.2	7.8	11.9	10	46.3	329
Sludge Hauled to Landfill	m ³ /mon	240	160	274	171	217	171	194	160	217	171	182	194	2,351
<u>Callouts</u>														
		2	1	0	2	6	2	4	7	7	4	1	2	38



September 8, 2016

**City Council
Committee Report**

To: Mayor & Council

Fr: Marco Vogrig, Municipal Engineer

Re: 7th Avenue Bridge Replacement – Consulting Services Award

Recommendation:

That engineering consulting services for the 7th Avenue South bridge project be awarded to the KGS Group of Winnipeg in a total upset limit of \$218,254 based on a an anticipated cost for pre-design, design and tender creation cost of \$127,788 plus HST in 2016 and \$21,119 plus HST in 2017 and contract administration and inspection costs associated with the construction phase of the project in an amount of \$69,347 plus HST, should the construction phase of the project proceed in 2017.

Background:

The 2016 Capital Budget includes a \$150,000 provision to secure engineering consulting services related to the replacement of the 7th Avenue South Bridge which is identified as the municipally owned bridge in the poorest condition based on previous biennial inspections. Construction is proposed for the 2017 construction season and this stage of the project will be included for consideration in the 2017 budget process.

Five engineering firms who have had provided bridge consulting services in the past for the City were invited to submit proposals with a due date of August 31. Of the five invites, there were two proposals received based on providing costing and services based on two scopes of work.

The first scope of work consists of pre-design, design, and tender creation services. The second scope of work pertains to providing contract administration and inspection services during the proposed construction in 2017. The contract administration and inspection work would only be performed and invoiced by the successful consultant should that portion of the work proceed based on an approved 2017 budget.

In reviewing the two proposals, KGS of Winnipeg is considered to be the overall low proposal based on the combined pre-design, design, tender creation, contract administration and inspection services as follows:

	KGS - Winnipeg	WSP – Thunder Bay
Pre-Design, Design, Tender Excluding HST	148,907	117,498
Contract Admin & Inspection Excluding HST	69,347	130,254
Total Price Excluding HST	218,254	247,752

As the low bidder, KGS was asked to clarify the anticipated costs that can be expected related to the pre-design, design and tender creation scope of works seeing that these services budgeted in 2016 are expected extend into 2017 for both firms.

The current available 2016 budget of \$150,000 is deficient by \$1,527.76 when the 1.76% HST is factored into the KGS price to get to a tender ready stage. The cost break down that has been provided by KGS over two fiscal years is \$127,788 plus HST in 2016 and \$21,119 plus HST in 2017. With this cost scenario for the pre-design to the tender ready scope of work, the available \$150,000 2016 budget is adequate for this years anticipated expenditures.

It would be requested for the unused balance of the 2016 budget to be carried forward into the 2017 budget year to complete the final design and tender work, with a request to top up the carry over funding by \$1,527.76 to make the project tender ready, in anticipation for the 2017 budget to approve funding for the construction and engineering contract administration and inspection services.

Budget/Finance Implications:

2016 Capital Budget available \$150,000. Expected KGS expenditure for 2016 - \$127,788, and for 2017 - \$21,119 to achieve a tender ready stage for the project.

Communication Plan/Notice By-law Requirements:

Resolution required.

Distribution: J. Hawley, M. Vogrig. C. Edie

Strategic Plan or other Guiding Document:

Goal #2 Strengthen Our Foundations

2-1 The City will ensure that our municipal infrastructure is maintained using available resources with the intent of moving towards all City infrastructure being in a good state of repair to ensure certainty, security and long-term stability of our systems.



September 7, 2016

Housekeeping Council Briefing (direct to Council – does not appear at COW)

Agenda Item Title: Design/Build of Coney Island North Shore Public Dock Tender Award

Background Information:

Background:

The Tender was issued as a Design/Build tender with 5 proponents submitting bids. Tenders closed on August 11th, 2016 with bids submitted as follows:

DTL Carpentry	251,300.00
Bid #2	295,500.00
Bid #3	310,000.00
Bid #4	314,485.00
Bid #5	399,000.00

The bids were reviewed, and it is recommended that we accept the low bid by DTL Carpentry.

Budget/Finance Implications

The approved capital budget for the project was for \$230,000.00 and a budget amendment of an additional \$30,000.00 was approved at the September 6, 2016 special meeting of council.

The new total project budget of \$260,000.00 will cover all project costs and applicable taxes.

Communication Plan/Notice By-law Requirements:

Resolution required.

Distribution: Andrew Glassco, Finance

Strategic Plan or other Guiding Document:

1.9 The City will promote Kenora as a 365-day lifestyle destination

1.10 The City will promote and leverage its recreation and leisure amenities as a means to support local economic activity, tourism and to strengthen community ties with our regional neighbours.

1.11 The City will support Kenora's "North America's Premier Boating Destination" brand implementation strategy.

2.1 The City will ensure that our municipal infrastructure is maintained using available resources with the intent of moving towards all City infrastructure being in good state of repair to ensure certainty, security and long-term stability of our systems

2.2 The City will keep in the forefront that there is a significant infrastructure deficit, and current and future Councils will need to continue to work towards allocating sufficient resources to be able to adequately address this issue.

2.9 The City will support continuous improvements to recreation and leisure amenities, particularly those that support the quality of life.

2.10 The City will continue to explore opportunities to develop and improve our beaches, parks and trails.

Resolution for Council:

That Council hereby accepts the tender price submitted by DTL Carpentry of Kenora, in the amount of \$251,300.00, plus applicable taxes, for the Design/Build of Coney Island North Shore Public Dock.

Briefing By: James Tkachyk, Parks and Facilities Division Lead

Andrew Glassco, Community & Development Services Manager

Bylaw Required: No



September 6, 2016

Housekeeping Council Briefing (direct to Council – does not appear at COW)

Agenda Item Title: Keewatin Arena Metal Roof Installation Tender Award

Background Information:

Tenders closed on August 25th, 2015 with bids submitted as follows:

Pre-Con Builders Ltd	347,422.00
Bid #2	363,239.00
Bid #3	606,753.00

The bids were reviewed by City staff with consultation with Nelson Architecture Inc. (Consultant) and it is recommended we accept the low bid by Pre-Con Builders Ltd.

Budget/Finance Implications

The approved capital budget for the project was for \$360,000.00 and a budget amendment of an additional \$30,000.00 was approved at the September 6, 2016 special meeting of council.

The new total project budget of \$390,000.00 will cover all project costs including the Review by a Structural Engineer, Design and project administration, building permit and applicable taxes.

The Keewatin Curling Club will be paying for their portion of the roofing costs which are calculated to be 27% of the budget which equates to \$105,300.00. The City portion of the budget would be the remaining \$284,700.00

Following the City of Kenora Procurement Policy Councils approval is required to proceed with the Metal Roof Installation project at the Keewatin Memorial Arena.

Communication Plan/Notice By-law Requirements:

Resolution required.

Distribution: Andrew Glassco, Finance

Strategic Plan or other Guiding Document:

1.10 The City will promote and leverage its recreation and leisure amenities as a means to support local economic activity, tourism and to strengthen community ties with our regional neighbours.

2.1 The City will ensure that our municipal infrastructure is maintained using available resources with the intent of moving towards all City infrastructure being in good state of repair to ensure certainty, security and long-term stability of our systems

2.2 The City will keep in the forefront that there is a significant infrastructure deficit, and current and future Councils will need to continue to work towards allocating sufficient resources to be able to adequately address this issue.

2.9 The City will support continuous improvements to recreation and leisure amenities, particularly those that support the quality of life.

Resolution for Council:

That Council hereby accepts the bid price submitted by Pre-Con Builders Ltd., in the amount of \$347,422.00, for the Keewatin Arena Metal Roof Installation.

Briefing By: James Tkachyk, Parks and Facilities Division Lead

Andrew Glassco, Community & Development Services Manager

Bylaw Required: No



P R O C L A M A T I O N

Occupational Therapy Month October 2016

Whereas the Canadian Association of Occupational Therapists and the Ontario Society of Occupational Therapists have declared the month of October 2016 to be known as National Occupational Therapy Month; and

Whereas the profession of occupational therapy, a regulated health profession over 5,000 strong in Ontario, is concerned with promoting health and well-being through occupation; and

Whereas the services of occupational therapy enable people of all ages and abilities to participate in the activities which give meaning and purpose to their lives by working to overcome obstacles that present involvement in life's occupations; and

Whereas the health and well-being of all Ontarians is dependent on access to occupational therapy services in Kenora, in community agencies, hospitals, long-term care homes, rehabilitation centres and clinics, Family Health Teams and other primary care agencies, schools, social agencies, industry or private practice;

Now Therefore, I, David S. Canfield, Mayor for the City of Kenora, do hereby proclaim October 2016 as **National Occupational Therapy Month** in and for the City of Kenora and call upon all citizens to recognize the achievements and contributions of these valued health professionals.

Proclaimed at the City of Kenora this 13th day of September, 2016

Mayor David S. Canfield